

# ST. PAUL'S EPISCOPAL CHURCH

310 Elizabeth Street, Maumee, Ohio 43537 | 419.893.3381 | www.stpaulsmaumee.org

## Final Vestry Minutes March 19, 2019

**Present:** Paul Board, Todd Deye, Carol Sachs, Joanie Asendorf, Adriana McNally, Tom Weeks, Jim Dorton, Deno Music, Jonathan Ashton, Linda Fayerweather, Jerry Martz, Jennifer Elliott and Jaimie Deye

**Excused:** Tom Weeks

Paul opened with a prayer at 7:00 p.m.

I. Minutes of January (as amended) and February :

Joanie offered corrections to February minutes, correction to items 11. -remove 'and', 12. – correct spelling “explained” .

**Motion to approve minutes with corrections was made by Jonathan and seconded by Todd. No further discussion. Passed unanimously.**

II. Rector's Report – Paul Board

- a. Sound system's microphones replacement as frequencies have been sold. Current Bluetooth connectivity is not secure. Torrance quote will remedy and was included in Vestry packet. Discussion on that this will be required for security, so better to act now .

**Motion to proceed with purchase was made by Deno and seconded by Joanie. Passed unanimously.**

- b. **Tigges Trust status:** Finance committee successfully negotiated changes. We should see funds in short order.
- c. **Dudley House:** House is still sitting vacant.  
4 options: (discussion)
- 1) Rent to private sector at fair market value
  - 2) Mothball 'as is'
  - 3) Convert to SS space – removes Sunday School /space no property taxes
  - 4.) No 'below market' tenants

Voted to table until Outreach Committee meets this month.

III. Senior Warden

- a. Committee openings were reviewed and volunteers stepped up to selected roles. Thanks!
- i. Adriana Christian Ed
  - ii. Jennifer – hospitality
  - iii. Jaimie – Fellowship
  - iv. Deno – HR
  - v. Elaine Saban – Under One Roof

IV. Junior Warden Report:

- a. Joanie nominated Todd to the Vestry Nominating Committee (5 year term) and Todd agreed.  
**Motion to accept the recommendation made by Joanie and seconded by Jonathan. Passed unanimously.**

V. Treasurer Report:

- a. Internal audit – In planning stages either April 27, May 7 or May 18 - needs 4 volunteers and Deb will be here, Jerry as well – need two more

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- b. Financials review – Expenses are tracking well while income is the continuing challenge.
  - i. Jonathan and Deno offered various corrections to document titles.

**Motion to accept the treasurer's report made by Todd and seconded by Carol. Passed unanimously.**

### VI. Committee Reports

#### a. Vestry

- i. Stewardship – no report
- ii. Insurance – no report
- iii. Strategic –
  - 1. Jerry gave a brief Vestry Retreat re-cap
  - 2. A committee 'Orientation' meeting is scheduled on 2/25
  - 3. Retreat follow-up ideas were offered including launch strategy/ small groups/dinner for membership - These ideas will be further discussed in committee
  - 4. Vestry leadership initiatives were discussed and tabled for next meeting.
- iv. Human Resources
  - 1. HR committee met to make recommendations for Parish Manager position (as attached) in reviewing Sexton and Housekeeper Roles

**Motion to approve HR proposal made by Deno and seconded by Jerry. Passed unanimously.**

#### v. Buildings and Grounds – no report

#### b. Programming

- i. Liturgy – no report
- ii. Alter Guild - No report.
- iii. Christian Ed – no report

#### c. Inreach

- i. Pastoral Care – no report
- ii. Welcome – no report
- iii. Fellowship – no report
- iv. Environmental Stewardship – Energy audit for building was discussed by Jaimie. Energility, LLC audit proposal was discussed as forthcoming and discussed for consideration. Includes potential rebates, but rebates require us joining energy conservation group for a yearly fee.

#### d. Outreach

- i. Outreach/Music Camp – no report
- ii. Under One Roof – Deno advised that Elaine Saban will be Chair again for one year as spokesperson. He also gave a 'served clients' update.
- iii. Preschool – Group discussion of EWP "Allocated Direct Support" to "Allocated Overhead" model.

### VII. Adjournment – at 8:29 p.m.

Respectfully submitted by \_\_\_\_\_

  
Jerry Martz, Clerk