

# ST. PAUL'S EPISCOPAL CHURCH

310 Elizabeth Street, Maumee, Ohio 43537 | 419.893.3381 | www.stpaulsmaumee.org

## Draft Vestry Minutes December 15, 2020

Present (remote via Zoom video conference): Paul Board, Jennifer Elliott, Jaimie Deye, Will Finnegan, Deno Music, Mark Christophono, Jonathan Ashton, Jerry Martz, Carol Sachs, Adriana McNally, Jennifer Hoelzer and Jim Dorton.

Excused: Tom Weeks

Paul opened with prayer 7:02 PM followed by informal dialogue. November 17, Vestry Meeting minutes were reviewed and discussed with subsequent editing.

**Motion to accept minutes with corrections was made by Carol Sachs and seconded by Will Finnegan. No further discussion. Passed unanimously.**

- I. Rector's Report
  - A. COVID-19 - Paul discussed how Jennifer Vasquez's resignation has impacted our ministry and how much we miss her energy.
  - B. Christmas – Paul advised what special services and programs will be offered in light of COVID-19 restrictions and prudent practices. These will be detailed in "The Communicant".
  - C. Peru Scholarship – Attached to Vestry Meeting agenda was a response from Pawuk's to our request for an update on this annual ministry. They will also compose and publish Peru Scholarship content on the website in January. Jaimie will email then to get a better understanding of to what extent Saint Paul's donations fund the ministry.
  - D. Rector's Housing Allowance – The resolution was attached to the Vestry Meeting agenda.

**Motion to approve the allowance was made by Jonathan Ashton and seconded by Jennifer Elliott. No further discussion. Passed unanimously.**

- E. Vestry Calendar – This was attached to the Vestry Meeting agenda. Note that regular meetings will be scheduled on Mondays.
- II. Senior Warden's Report – Jonathan
  - A. A breakout session was conducted to review aspects of the 2021 budget draft, including possible consideration of staff raises in 2021. No raises were given last year, but were made in the prior two years. In addition, we need to consider how to address a minister of Christian Education or Formation position in 2021, with feedback from the parish, and include a line item for a possible position when an updated budget is offered for finalization. We'll need a consensus on these two key subjects, and a host of others inherent in the draft, in the next Vestry meeting as we finalize the 2021 budget.

- III. Junior Warden's Report – Jaimie
  - A. Nominations Committee – The 2021 Vestry nominees are: Jonathan Ashton (returning), Glenous Favata, Marty Baker and Michele Alexander.

**Motion to approve the proposed 2021 Vestry slate was made by Jaimie Deye and seconded by Deno Music. No further discussion. Johnathan Ashton abstained as a nominee. Otherwise, it passed unanimously.**

- IV. Treasurer's Report – Mark
  - A. Finance Report – No additional comments beyond that we are in the process of considering other accounting software products, while also reverting to our current vendor, ACS, to determine if our current software version can be enhanced, updated or re-implemented to better report our financial reporting needs.

**Motion to accept the Treasurer's Finance Report was made by Jim Dorton and Deno Music seconded. No further discussion. Passed unanimously.**

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- B. Audit Report – No current update.
- C. Saint Paul's 2021 budget - A draft budget was provided, initially reviewed and briefly discussed. The January Vestry Meeting will finalize it. We will review the budget in the interim given an update of our financial status after year-end and communicate via email to propose changes before our January meeting.
- V. Committee Reports
  - A. Vestry
    - i. Stewardship – Projected pledges are tracking well against 2020 levels with efforts on-going to finalize pledges before the next Vestry Meeting as a key budget component.
    - ii. Insurance – No report
    - iii. Human Resources- No report
    - iv. Building and Grounds -
      - 1. Doors – The Preservation Committee is securing updated quotes for, and determining availability of, replacement door hardware before we can proceed. That committee has also suggested adding computer controlled access to additional doors which will need to be added to revised request for quotes.
    - v. Energy Audit – No report
  - B. Formation
    - i. Christian Education - No report
    - ii. Inreach - Both the Christmas Auction and Gifts to the Christ Child were very successful with thanks to all who participated and contributed.
      - 1. Pastoral Care – No report
      - 2. Welcome – No report
      - 3. Fellowship – No report
    - iii. Outreach - Both the Environmental Stewardship and Reconciliation committees have met to plan going forward.
    - iv. Under One Roof – There is a 66% increase in clientele this year over last so the need is significant. Both organizational and personal donations have risen to meet the need. We are also providing gift cards to clientele for Christmas.
    - v. Preschool – No report
    - vi. Worship – No report
- VI. Other Business - None

Note that the next Vestry meeting date will be January 19, at 7:00 PM via Zoom  
The Saint Paul's Annual Meeting will be February 7 at 11:00 AM

Meeting was adjourned at 8:52 PM.

Respectfully submitted by \_\_\_\_\_  
Jerry Martz, Clerk