

ST. PAUL'S EPISCOPAL CHURCH

310 Elizabeth Street, Maumee, Ohio 43537 | 419.893.3381 | www.stpaulsmaumee.org

Final Vestry Minutes March 15, 2021

Present (remote via Zoom video conference): Paul Board, Jennifer Elliott, Jaimie Deye, Will Finnegan, Mark Christophono, Jonathan Ashton, Carol Sachs, Adriana McNally, Jennifer Hoelzer, Marty Baker, Michele Alexander, Glenous Favata, and Tom Weeks.

Excused: None

Paul opened with prayer at 7:01 PM followed by informal dialogue. The February 15 Vestry Meeting minutes were reviewed and discussed with one edit.

Motion to accept minutes was made by Mark Christophono and seconded by Tom Weeks. No further discussion. Passed unanimously.

- I. Rector's Report
 - A. COVID 19 – With guidance from the Bishop Hollingsworth, the church is opening for worship on March 21, with services at 8am and 10am. Preregistration will be required, as before, with a 40-registrant limit plus worship leaders and Altar Guild members. There will also be a church service at Noon on Wednesdays with no registration required. Attendance for the Wednesday service is typically low, with only one or two people attending.
 - B. Holy Week activities include:
 - i. Palm Sunday, with the distribution of palms
 - ii. Jane Weber will be recording an organ recital throughout Holy Week. The recital will be recorded in the sanctuary with all four altar colors of Holy Week. The recital will be posted Saturday evening, in time for Easter Vigil.
 - iii. Every weekday there will be a live zoom meditation with Paul @ 10am.
 - iv. The Maundy Thursday service, with the stripping of the altar, will be pre-recorded.
 - v. There will be live services on Good Friday at Noon and 7pm. The Noon service will also be live-streamed.
 - vi. The West Mission Area churches are developing an Easter Vigil service. It will be posted online before Saturday evening.
 - vii. Easter Sunday will have live services at 8am, 10am, and 11:15am. The 10am service will be live-streamed. The Chimes Choir will play at the 10am service, which will be recorded and played at the 11:15 service.
 - C. The Parochial Report is due. Paul needs to pull data for the report from ACS. The report is somewhat delayed because Paul was in quarantine with his family for a week.
 - D. The Mission Trip is tentatively sched for June, for either the week of the 13th or the 20th. It is still uncertain if the trip will be able to proceed but planning has started in case restrictions are lifted. Restrictions may be lifted by June if vaccines are available for all by May. The area in Kentucky where the youth go to work has been hit by a devastating flood this year and help is needed.
- II. Senior Warden's Report – Jaimie Deye
 - A. No report this month.
- III. Junior Warden's Report - Jennifer Hoelzer
 - A. No report this month.
- IV. Treasurer's Report – Mark Christophono
 - A. Finance Report –

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- i. Mark commented that the column headings on the Balance Sheet state 2021 but they should be 2020. They will be fixed.
- ii. A notice was received that the PPP loan from last year was forgiven. Once the forgiveness has been processed in ACS, the loan proceeds will appear on the balance sheet as revenue.

Motion to accept the Treasurer's Finance Report was made by Marty Baker and Jonathan Ashton seconded. No further discussion. Passed unanimously.

V. Committee Reports

A. Vestry

- i. Stewardship – No report
- ii. Insurance – No report
- iii. Human Resources- Paul Board
 1. One of the Kinderstart preschool teachers tested positive for covid-19 today. Following the Health Department guidelines, through contact tracing, it was determined that the classroom (students) was not affected. The only other covid incident in the Preschool was last Fall. At that time, the classroom was sent home for the week.
 2. Morgan, the church secretary, is due back from maternity leave at the end of April.
- iv. Building and Grounds – Paul Board
 1. Paul wants to remove the rocks from the parking lot. They are not serving their purpose; cars are still driving on the grass and people are running into them, causing damage to their vehicles.
 - a. One option is to repaint the parking lines into larger spaces, further from the edge.
 - b. Marty suggested that we ask Building and Grounds to get a quote to remove the rocks. Perhaps the landscaping company that installed them will take them back at no cost if they can resell the rocks.
 2. The door replacement bid is \$16,900 which includes tying into the existing card system. These are the parking lot to the office double doors, also known as the "East side parking lot doors".
 - a. They are broken and cannot be fixed; parts are not available; not able to sufficiently close and lock. The Elizabeth Street doors, the Food Pantry and the Preschool doors are on the same card access system. Once the east-side parking lot doors are on the card system, we can retrieve the keys from AA and everyone else and the church will no longer be "key compromised". Access can be turned on or off from the central card system.
 - b. There is currently \$17,885 in the Mary Ann Tigges Savings (income from the endowment goes into the savings account--to be used for Building and Grounds.)

Motion to accept the bid from Comte Construction for \$16,900 to replace the East-Side parking lot doors was made by Marty Baker and Michele Alexander seconded. No further discussion. Passed unanimously.

c. Additional notes:

- i. The Preservation Committee covered the repairs to the Tower Room doors. These are now latching properly.

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- ii. We are expecting a grant at the end of this year for a security system for the building. This would be like the grants received for the cameras and monitors.
 - v. Energy Audit – Jaimie Deye
 - 1. The Environmental Stewardship committee is proposing a sponsorship event to raise funds for LED light bulbs. This is planned to coincide with Earth Day, April 22. Additionally, a work party is planned for replacing the bulbs at the end of Spring or the beginning of Summer. Volunteers will need to be comfortable on a ladder and ideally would have some basic level of electrical expertise.
- B. Formation
- i. Christian Formation - Paul Board
 - 1. The Holy Week meditation was added at 10am daily and will be offered to all in the West Mission Area.
 - ii. Inreach – No report
 - 1. Pastoral Care – No report
 - 2. Welcome – No report
 - 3. Fellowship – No report
 - iii. Outreach – No report
 - iv. Under One Roof – Jennifer Gwin
 - 1. There was Board meeting on March 1.
 - 2. The Meijer Simply Give campaign is running now. Meijer has given a \$2800 donation in addition to the Simply Give proceeds.
 - 3. The number of people served in the last month was down, probably because there were some phone issues that confused people so they did not leave a message asking for food.
 - v. Preschool – No report
 - vi. Worship – No report

VI. Other Business – None

Note that the next Vestry meeting date will be Monday, April 19, at 7:00 PM via Zoom.

Meeting was adjourned at 7:51 PM.

Respectfully submitted by _____

Carol A. Sachs, Clerk