

# ST. PAUL'S EPISCOPAL CHURCH

310 Elizabeth Street, Maumee, Ohio 43537 | 419.893.3381 | www.stpaulsmaumee.org

## Vestry Minutes May 22, 2023 – FINAL APPROVED

P – Present  
Z – Zoom  
E – Excused  
A - Absent

Michele Alexander - P	Carter Adams - Z	Mark Christophono - Z
Marty Baker - P	Tom Mercer - P	Jamie Deye - P
Glenous Favata - E	Deno Music - P	Bill Fayerweather - P
Jonathan Ashton - Z	Kelly Trame - P	Jennifer Hoelzer - P

Minutes taken by Jennifer Hoelzer

Paul opened with prayer at 7:01 PM. Informal dialogue followed.

The April 2023 vestry minutes were reviewed and no corrections was suggested.

**Motion to accept the April minutes was made by Tom Mercer and seconded by Jaimie Deye. No further discussion. Passed unanimously.**

- I. Rector's Report
  - A. Paul's family vacation July 10-28 and August 9-14. Paul will also be leaving for the East Coast on June 12, may be here on June 11 – TBD.
  - B. Jennifer Vasquez's current contract ends in May. She will be back on payroll in August, with expanded duties, working 20 hours per week through December. This will include monthly community dinners. Scope and budget of role to be reviewed again when developing 2024 budget.
  - C. We received a gift in the mail, an unrestricted check for \$116,000 from "Anonymous". It is currently in the checking account as part of the general fund. (See addendum)
  - D. Attendance is what Paul would consider "pre-COVID" numbers.
  - E. New secretary is doing well.
- II. Senior Warden's Report
  - A. none
- III. Junior Warden's Report
  - A. none
- IV. Treasurer's Report – Mark Christophono
  - A. Finance Report – nothing to add
  - B. Did follow up with Joni about PayChex cost, she did indicate that there is a credit coming. Request is still open as well as request for re-adding YTD column.
  - C. June 5 meeting at 5p with Huntington

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**Motion to accept the Treasurer's Report was made by Michele Alexander and seconded by Marty Baker. No further discussion. Passed unanimously.**

### V. Committee Reports

#### A. Vestry

- i. Strategic Planning – anticipate resuming activities in the summer
- ii. Communications - awaiting content for Vestry Corner, will do a “season ending” post for June
- iii. Stewardship – have started reaching out to committee to plan, would like to create a mid-year report to keep parish in loop about what progress has been made. Also would like to start a planned giving program. Recommend reaching out to Art Smith to collaborate.
- iv. Insurance – August deadline. Art Smith is working to get quotes through various brokers in order to make a decision
- v. Building and Grounds – Investigation of cost and placement for bike rack for church
- vi. Building Use Committee – Wednesday 5/24 there will be a storage consultant on-site to determine optimal storage solutions for all stakeholders. Asked two individuals to act as independent auditors for campus – feedback included signage and wayfinding options. Actions have been undertaken by committee members and the preschool. Discussions have included portico and landing from the preschool with how to make spaces more welcoming. Anticipate near future requests for funding and increased engagement from Staff.

#### B. Formation

- i. Christian Education – Thank you to Tara and Jack Robinson
- ii. Inreach – operating with no hurdles
- iii. Outreach – Clean the Streams went well. Crafting an indigenous land statement. Exploring Care for Creation – restarting the environmental team. La Conexion – supporting for school supplies, plan is to provide gift cards for student choice. Items collected for Cocoon in transit. Vacation Bible School this June. Plan is to have a booth at the Maumee Summer Fair on August 12. August 20 – Blessing of the Backpacks. Additional activities include Trick or Treating for canned goods

C. Under One Roof – Spring Stock-up underway. Eden's Bounty is underway – currently accepting donations for vegetable plants. 7/13-7/14 have volunteers working LPGA to get annual \$12,000 donation. Closed for Memorial Day

D. Preschool – No report

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- VI. Other Business – Riccardi family gave a restricted donation to highlight the stained glass windows behind the altar. One option is to build an exterior structure to illuminate the stained glass windows behind the altar. Another item would be to modify the lighting on the altar to create a more realistic view for the livestream. Jaimie to follow up with lighting provider.

The next regular Vestry meeting will be held on June 20, 2023. Marty Baker to take minutes

**Motion to adjourn was made by Michele Alexander at 7:59 pm.**

**Addendum:** Following adjournment, Paul received notice from Greater Toledo Community Foundation. The anonymous gift for \$116,000 was given in error. The gift was designated for St. Paul's Episcopal Church in Fremont OH. GTCF apologized and requested we return the money. Paul had conversations with the bishop, the rector of St. Paul's Fremont, the CFO, and Director of GTCF to confirm the veracity of the claim. Vestry was contacted by email and the vote was unanimous to reimburse the gift promptly.

Respectfully submitted by Jennifer Hoelzer, vestry member.

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