

ST. PAUL'S EPISCOPAL CHURCH

310 Elizabeth Street, Maumee, Ohio 43537 | 419.893.3381 | www.stpaulsmaumee.org

Vestry Minutes Tuesday, October 17, 2023

P – Present
Z – Zoom
E – Excused
A - Absent

Michele Alexander-E	Carter Adams-E	Mark Christophono-Z
Marty Baker-E	Tom Mercer-Z	Jaimie Deye-P
Glenous Favata-P	Deno Music-Z	Bill Fayerweather-P
Jonathan Ashton-P	Kelly Trame-P	Jennifer Hoelzer-Z

Minutes taken by Tom Mercer.

Paul opened with prayer at 7:10 PM following brief communication/internet issue. Informal dialogue followed.

The September 2023 vestry minutes were reviewed and approved as submitted.

Motion to accept the September minutes with no corrections was made by Kelly Trame and seconded by Glenous Favata. No further discussion. Passed unanimously.

- I. Rector's Report
 - A. The bishop will be here for Confirmation on November 5, 2023. She would like to meet with Vestry following Confirmation.
 - B. Paul indicated the phone system failed recently causing disruption of service for food pantry, voice mail and other locations within the building. Cell service was maintained. We need a new phone system. Vestry should think about budgeting for a new system next year. The current system has a phone line dedicated to the fire alarm system costing the parish \$16.00 per month. Perhaps this could be eliminated with a new system.
 - C. Paul will be on vacation (out of the country) for one week last of December. He will miss the Sunday after Christmas.
- II. Senior Warden's Report
 - A. Wilson Fund. Jonathan reported he has not heard back and is awaiting direction. He will reach out again.
- III. Junior Warden's Report
 - A. Nominating Committee. Deno will work on it. Paul sent email or has correspondence regarding the format to use to start the process.

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- IV. Treasurer's Report – Mark Christophono
 - A. Finance Report-Mark has nothing to add to the report.

Motion to accept the Treasurer's Report was made by Bill Fayerweather and seconded by Tom Mercer. Passed unanimously.

The following discussion followed:

- B. Paul led discussion regarding the rental property. Numerous issues require attention including tenant use and care of home, delinquent payments, term of agreement, etc.
- C. Audit. Jamie had a question regarding operating/non-operating budget and different numbers than previously indicated. Discussion ensued on the Draft Agreed Upon Procedures form of audit. Paul lamented his disappointment with the "sloppiness" of the bookkeeping. It appears that most of the audit discrepancies are a result of the information provided by St Paul's.

Motion to accept the Draft Agreed Upon Procedures was made by Deno Music and seconded by Bill Fayerweather. Passed unanimously.

- V. Committee Reports
 - A. Vestry
 - i. Strategic Planning-No report.
 - ii. Communications-No report.
 - iii. Stewardship -No report.
 - iv. Insurance -No report.
 - v. Building and Grounds -Paul reported a roof leak on parish front porch. Paul had discussions with Todd and Nordmann Roofing regarding the age of the roof and related caulking/sealing. Nordmann will provide quotation to check all existing caulking/sealants of the entire facility.
 - vi. Building Use Committee-Will report in November.
 - vii. Welcoming Statement-Committee to bring statement to vestry for review and approval. Must be voted on by vestry then submitted to the entire parish for a vote. This will likely occur at the annual meeting in February. With that in mind, committee should bring draft statement to vestry in December/January.
 - B. Formation
 - i. Christian Education-Moving forward.

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- ii. Inreach – No report.
- iii. Outreach- Discussion on various topics. Public Facebook page, web site page. Paul reminded vestry that there are two types of users that search our website. One, internal users that are current parishioners looking for info on a particular subject or matter. The other is the “church shopper”. They are looking to see if they would like to attend and perhaps learn more about us.
- C. Under One Roof- Back up and running after the phone outage. September was their busiest month ever. Food drives have been very successful.
- D. Preschool – No report
- VI. Other Business
 - A. Glenous mentioned that the new members’ dinner was a wonderful evening enjoyed by all.
 - B. Paul brought forth the idea on another outreach program. A fund raiser for Israel war victims or Ukrainian children similar to that of past fund raisers. After discussion it was decided to move forward with a Ukrainian fund raiser.

A Motion to proceed with panning for a Ukrainian fund raiser was made by Glenous Favata and seconded by Jamie Deye. Passed unanimously.

The next regular Vestry meeting will be held on November 21, 2023.

Motion to adjourn was made by Kelly Trame at 8:30 pm.

Respectfully submitted by Tom Mercer, Clerk for October 2023.