

ST. PAUL'S EPISCOPAL CHURCH

310 Elizabeth Street, Maumee, Ohio 43537 | 419.893.3381 | www.stpaulsmaumee.org

Vestry Minutes March 18, 2025

P – Present
Z – Zoom
E – Excused
A - Absent

Steve McNally - P	Gail Burgin - E	Mark Christophono - P
Jaimie Deye - P	Katie Burns - P	Glenous Favata - P
Jerry Martz - P	Jennifer Hoelzer - P	Bill Fayerweather - E
Ken Ludwig - P	Ken Robinson - Z	Donna Dick - P

The Rev. Dr. J. Paul Board – P

Minutes taken by Donna Dick

Paul opened with prayer at 7:00 PM. Informal dialogue followed.

The February 2025 vestry minutes were reviewed, and 1 correction was suggested.

Motion to accept the February minutes with the 1 correction was made by Jaimie Deye and seconded by Glenous Favata. No further discussion. Passed unanimously.

- I. Rector's Report
- II. Realm Launch: Paul explained that everyone now has the capability to sign-up for the directory in Realm.
 - i. Realm has a lot of capabilities for parishioners (e.g., paying pledges, emailing individuals or groups of people who are on committees, etc.)
 - ii. Each individual has the capability to select how much or how little of their personal information they want accessible, which can be everybody, nobody or only members of the current groups they are in. There was a concern expressed that someone's personal information was showing up when they had set it up to be private. This needs to be further explored.
 - iii. Paul tested some of the options with Katie Burns and all seemed to work well during their tests.
- B. Food Pantry Furniture: The idea for the furniture came out of the Building Use Committee last year. This committee decided that it would add to the aesthetics of the parking lot entrance to the church, and make it more welcoming, as well as give people who were waiting to go into the food pantry a place to sit before their appointment. It was decided that the style should be the same as the other benches at the church for a total cost of \$3600. The committee chose not to raise funds for this.
 - i. \$1200 was raised at the Christmas Auction to go towards this furniture.
 - ii. There was some discussion about where we would get the rest of the money, and Glenous Favata volunteered to pay the balance of the money for the furniture.
 - iii. Everyone on vestry thanked Glenous Favata for her generous donation.

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Motion was made to move forward with purchase of the new furniture, with related cost funded by \$1200 raised at the Christmas Auction and the balance by Glenous Favata's donation, by Glenous Favata and was seconded by Katie Burns. Passed unanimously.

- C. Organizational chart: There was some discussion about the organizational chart, and several changes were decided. Paul will make the changes to the chart.

III. Senior Warden's Report

- A. Steve McNally will send out an email to all vestry members regarding potential 2025 Vestry goals that he captured during discussions at the recent Vestry retreat.
- B. The general consensus was that the Vestry retreat was valuable.
- C. A special thanks was given to Laurie Board for the wonderful breakfast and lunch that we had.
- D. A special thanks to Bill Fayerweather for his work analyzing the finances and doing the projections. Bill will be joining the Finance Committee, and he will share his analysis with them.
- E. Paul will send out to the vestry the report describing the endowments.

IV. Junior Warden's Report

- A. Nominations:

Motion to nominate Deno Music for a 5-year term on the Nominations Committee was made by Jaimie Deye and was seconded by Jennifer Hoelzer. Passed unanimously.

Motion to elect Donna Dick and Glenous Favata as West Missionary Area Council Representative for 2025 was made by Jaimie Deye and was seconded by Jerry Martz. Passed unanimously.

V. Treasurer's Report – Ken Robinson

A. Financials

- i. The St. Paul's Finance Committee held its March meeting March 18th at 5:30 PM.
- ii. Financials showed no issues to discuss.
- iii. The transition to the online version of ACS and Realm has minor growing pains but nothing that the committee had concerns with. We will keep monitoring our progress. Special thanks to Bruce Burgin, Gail Burgin, Mariia Vozniuk, and Paul Board for shepherding this process.

B. Banking Relationships

- i. There is significant dissatisfaction with Huntington as our banker. The process to adjust signers was particularly cumbersome. The fees being charged on individual checking or savings accounts seem excessive given our holdings in endowments. The committee has encouraged the treasurer to explore other options for management. A recommendation will come back from the finance committee for vestry consideration. Potential institutions include Waterford, Signature, UBS, and Venture.

C. Account closures:

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- The following motion was offered to vestry by the Finance Committee:
 - Resolved, that the treasurer close the following accounts and move the balance to the Operating Endowments as indicated:
 - Wilson Outreach Savings account, February balance: \$28.56
 - Refugee Ministry account, February balance: \$0
 - Development Endowment, February balance: \$16,475.57
 - NB: This endowment's sole purpose is to support the pension payment of clergy having been started as an annuity for former Rector Malcom Ward
 - The treasurer is directed to inform Cynthia Beekley and Bill Heywood

Motion was made by Ken Robinson and seconded by Jerry Martz to close the Wilson Outreach Savings Account, Refugee Ministry Account, and the Development Endowment, moving any remaining balances to the Operating Endowment. In addition, the Treasurer is requested to inform Cynthia Beekley and Bill Heywood, the trustees of the Development Endowment, of this decision. Passed unanimously.

D. Committee membership:

- i. The finance committee discussed expanding its membership to others beyond current and recent vestry members. Current members will share ideas with the treasurer. Vestry members will be solicited for ideas as well. Potential members should be contributors of record (confirmed by the treasurer) and communicants in good standing (confirmed by the rector).

VI. Committee Reports

A. Vestry

- i. Building and Grounds – Ken Ludwig and Todd Deye will inspect the roof this Sunday regarding the water leak.
- ii. Communications – No report (There will be further discussion at a later date as to whether this committee is needed)
- iii. Human Resources – Jerry Martz has volunteered to chair this committee.
- iv. Insurance – no report
- v. Stewardship – Committee was formed and met on March 2nd. There will be April meeting for further planning. Looking at ways to engage members. Jerry Martz and Kelly Trame participated in an online webinar called TENS that helps with church stewardship.

B. Formation

- i. Christian Education – More people are attending Sunday School Adult class. Wednesday bible study will resume after Easter.
- ii. In Reach – Iftar was held Sunday, March 16th, and it was well attended. There may be possibilities to do other things with the group. (e.g., Cooking class, Elizabeth Guild)
- iii. Outreach – Jaimie Deye will meet with Allison from Episcopal Migration to explore other options to help immigrants, since this program is currently on hold.

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C. Under One Roof - A safe will be purchased by UOR in order to hold gift cards that have been donated.

D. Preschool – There was voiced some concern about the pre-school ordering requisition process.

VII. Other Business - none

The next regular Vestry meeting will be held on April 15, 2025.

Closing prayer was given by Jerry Martz.

Motion to adjourn was made by Jerry Martz

Respectfully submitted by Donna Dick
Clerk