

ST. PAUL'S EPISCOPAL CHURCH

310 Elizabeth Street, Maumee, Ohio 43537 | 419.893.3381 | www.stpaulsmaumee.org

Vestry Minutes

June 22, 2026

P – Present

Z – Zoom

E – Excused

A - Absent

Steve McNally - P	Katie Burns - P	Todd Deye - P
Glenous Favata - P	Ken Robinson - Z	Chas Mayo - E
Gail Burgin - P	Ken Ludwig - P	Cynthia Beekley - P
Jerry Martz - P	Carol Sachs - P	Donna Dick - P

Minutes taken by Donna Dick

Todd opened with prayer at 7:00 PM. Informal dialogue followed.

The May 2026 vestry minutes were reviewed, and no correction was suggested.

A motion to accept the May minutes was made by Ken Robinson and seconded by Carol Sachs. No further discussion. Passed unanimously.

- I. Senior Warden's Report (Steve McNally)
 - A. Interim Rector Calling - Rev. Patricia Rose will start employment at St. Paul's as Interim Rector on July 13th, and her first Sunday will be July 19th with plans to be made to welcome her to our parish.
 - B. Bishop Anne Jolly's visitation - Everyone felt Bishop Ann Jolly's visit went well, and there were positive comments about her talk during the coffee hour with the parish and afterwards with the vestry.
 - C. Stewardship Gatherings - The purpose of the stewardship gatherings is to have conversations with parishioners about St. Paul's church and its future. Two gatherings have been held to date, namely one hosted by Art and Connie Smith on June 18th and one hosted by Carol and Dan Sachs on June 20th. Good ideas were shared and positive feedback was received. Two more are currently being scheduled, one hosted by Ana and Jonathan Ashton and one by Michele Alexander. Cynthia Beekley also volunteered to host one at her home.
 - D. Jennifer Vasquez Resignation - Jennifer Vasquez has formally turned in her resignation as Director of Education at St. Paul's. Jennifer's final day of employment will be July 5th, though she intends to continue attending St. Paul's for worship. Steve will make an announcement in The Communicant about her resignation and will ask Rev. John Hagen, who will be the guest priest on Jennifer's last Sunday, to formally thank her for her service and make an appropriate blessing. Glenous will talk with Jennifer about possibly having a celebration for her at coffee hour, although there is some question whether she will want this.
 - E. Pre-School Governance Review Task Force - The following individuals have agreed to be on the Pre-school Governance Review Task Force; Ken Robinson, Steve McNally, Jerry Martz, Cynthia Beekley, Amanda Thome (parent) and Kristy Seely (director). Next steps will be discussed at the July vestry meeting.

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- F. Rector's Health Care Coverage Requirements - The Episcopal Diocese of Ohio has specific requirements regarding health care coverage for a rector and her/his family. (See email correspondence from Ruth Mercer, Missioner for Human Resources of The Episcopal Diocese of Ohio, in the June Vestry Agenda Packet for details.)
 - G. Worship Schedule and SignUp Genius - It was suggested that there should be an Usher Leader and Lector Leader. The leaders will encourage people to sign up for openings in the schedule for Sunday services. A clipboard with a paper sign-up sheet which is then turned over to Ana Souza (Parish Administrator) to post on Sign Up Genius was suggested.
 - H. Flower Ministry Coordinator - Claudia Stein, who is stepping down as coordinator of St. Paul's flower ministry, will write up an article for The Communicant announcing the need for a replacement and describing the role and why she enjoyed serving in it for 10 years.
 - I. Ministry Fair - In the past the Ministry Fair was a good opportunity for parishioners to get an overview of all the ministry opportunities at St. Paul's and to sign-up to be part of one or more of them. Carol Sach's has agreed to head the Ministry Fair this year. This will also need to be announced at the Sunday services.
 - J. Payroll Providers - Steve has several names of possible Payroll providers, and these will be researched further.
- II. Junior Warden's Report (Glenous Favata) – Over the next few months, Glenous Favata will be forming the 2026 Nominations Committee and will begin actively identifying potential candidates for next year's vestry class. St. Paul's currently has 12 vestry members. Each member serves for 3 years, and 4 are replaced every year. To change the number of vestry members an amendment is necessary. This will not be done this year, but it is something to consider in the future.
- III. Treasurer's Report – Ken Robinson
- A. The executive committee notified vestry of the transfer of \$20,000 to the St. Paul's Operating Endowment to cover payroll.
 - B. Line of Credit application – The Finance Committee does not recommend that St. Paul's not pursue a line of credit.
 - C. Bruce Burgin created a new reporting format for the monthly financials that all on the finance committee agreed works well.

A motion by Ken Robinson on behalf of the St. Paul's Finance Committee to accept the 2025 Agreed Upon Procedures Review and related auditor letter (see Finance Report in the June Vestry Agenda Packet) and Vestry consent to submit this letter to the Diocese. No second required as motion coming out of committee. Passed unanimously.

A motion by Ken Robinson on behalf of the St. Paul's Finance Committee to transfer \$31,883 from the Preservation Fund and \$32,330 from the combined Tigges funds to pay for the costs of approved spending (see Finance Report in the June Vestry Agenda Packet). No second required as motion coming out of committee. Passed unanimously.

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IV. Committee Reports

A. Vestry

i. Building and Grounds - Todd Deye

1. Sewer Remediation - There were some water problems with the remediation sewer work that was done, but the committee has figured out a way to rectify it.
2. There was a sump pump failure in the basement by the EWP. To replace the motor would cost \$1,750. Ken Ludwig did some research on this and both Ken and Todd Deye feel they can together rectify the problem to save some of the cost.

A motion was made by Todd Deye and seconded by Glenous Favata to spend up to \$800 to replace the sump pump motor to the EWP in the basement. Passed unanimously.

3. Saturday, June 27th will be a volunteer workday to clean and get the rectory ready for the Rev. Patricia Rose, interim rector. Sunday, June 28th will be a volunteer workday to finish up any work that was not completed the previous day.

ii. Human Resources

1. Communications

- A. A Vestry Resolution was created for the formation of a Communication Committee at St. Paul's (see June Vestry Agenda Packet)

A motion was made by Jerry Martz from the St. Paul's Human Resource Committee to approve the resolution to establish a St. Paul's Communications Committee. No second required as motion coming out of committee. Passed unanimously.

A motion was made by Jerry Martz from the St. Paul's Human Resource Committee to approve the job description as presented for the St. Paul's Communication Committee Chairperson. No second required as motion coming out of committee. Passed unanimously.

2. The Human Resource Committee will come back next month with revised job descriptions for the Director of Christian Education, Director of Music, and Organist.

B. Formation

- i. In Reach - Jane Baessler is now fully licensed to deliver Eucharist to members unable to attend church. There will always be two people making the visits.

ii. Outreach -

1. America's Potluck will be held on July 5th.
2. The Pride Flag will be flown outside of the church on Sundays during June in celebration of Pride month.

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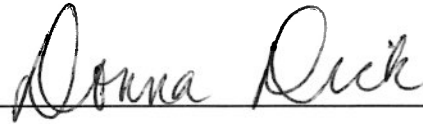
Jerry Martz said closing prayer.

A motion to adjourn was made by Carol Sachs. The meeting was adjourned at 9:05 PM.

Next regular Vestry meeting: July 20, 2026

Next Annual Meeting: February 7, 2027

Respectfully submitted by Donna Dick, Clerk

A handwritten signature in cursive script, reading "Donna Dick", is written over a horizontal line.